

**Oinpegitjoig  
Sport/Recreation  
Authority**



**April 10, 2009**

## ***Community Vision***

“Taking a holistic approach to community development that is focused on the mental, physical and spiritual well-being of our members and their families, will assist us in building social and economic strength and stability of the Pabineau First Nation community.”

“Ta’n telita’suatmu’g ms’t goqwei ugjit unjig telilta’mg ula gm’tginaq na gigjo’tmug angita’suaqanei, mtinninei aq ugjijaqamijuwei ta’n teltajigo’lti’tij ms’t gigmenaq, apoqnmugsitesnu ta’n telitu’g mawo’ltingewei aq iganto’sultingewei aq migigno’ti ugjit ula gm’tginu.”

# Terms of Reference

## Responsibilities of the Sport Authority Committee for Pabineau First Nation

- Represent the interests and opinions of the community in the overall health and wellness of its community members
- Research and gather resources from identified sources.
- Conduct focus group sessions, interviews, and community meetings to gather information.
- Informally consult friends, family, and neighbors about specific issues of concern.
- Organize and document all gathered information.
- Present findings to Chief and Council throughout process.

## Responsibilities of Committee Members

Lead Coach – Gather & share information, formalize reports/proposals, Chris Turkenkopf

Coach – Gather & share information, advocacy, support, Marie Kryszko

Coach – Gather & share information, advocacy, support, Connie Sewell

Elder – Gather and share information, advice

Youth – Gather and share information, advice

1 member of Chief & Council – Gather & share information, advocacy, support, approve reports/proposals

## Expense Budget

The Chief and Council has the authority to approve expenditures as they arise for the Onipegitjoig Sport Authority Committee. The Onipegitjoig Sport Authority Committee's total working budget for each fiscal year is determined by the approved budget from the First Nation Sport Authority (FNSA) Seed Funding. This expense budget is to be used for refreshments, meals, door prizes, gift giveaways, tobacco, training, travel, and anything else determined needed by the committee as outlined in the FNSA Seed Funding proposal. All invoices and receipts must be submitted to the Pabineau First Nation Financial Office for reimbursement.

## **Fiscal Year**

The fiscal year for the OSA Committee will follow the fiscal year of the Pabineau First Nation Administration. April 1<sup>st</sup> to March 31<sup>st</sup>. All funds accrued through proposals/grants/bursaries shall flow to the Pabineau First Nation Administration which will be administered to the committee upon submission of expenses.

## **Onipegitjoig Sport Authority Committee Meetings**

The Sport Authority Committee will meet no less than six times per year. The date and time of these meetings will be announced. An agenda, minutes of the previous meeting, and an action item report will be provided to the committee for review at least one day prior to the scheduled meeting. Those required to attend committee meetings (committee members) will be placed on a contact list and contacted prior to each meeting. Scheduled meetings will also be advertised in the community newsletter and on the Pabineau First Nation community website. Meetings will be open to the general public.

## **Quorum**

The quorum of any meeting held by the Sport Authority Committee will be a minimal of four.

## **Conduct of Meetings**

Meetings will be conducted in an orderly, democratic manner, following a pre-determined agenda approved by those present. All present at meetings and workshops have the right to speak freely, sharing ideas, thoughts, and advice as it pertains to the subject at hand.

## **Activities of Committee Members**

- Surveys
- Questionnaires
- Talking circles
- One-on-one interviews
- Table interviews
- Complying reports / proposals
- Networking / establishing resources
- Facilitator / event organizer / event planner

## **Conflict of Interest**

No member of the Oinpegitjoig Sport Authority Committee shall derive any personal profit or gain, directly or indirectly, by reason of his or her work with this committee. The payment of pre-approved and documented expenses the OSA Committee does not constitute personal profit or gain.

If a conflict arises in any of the meetings, workshops, or during ordinary business, the incident will be dealt with accordingly. An interested person will be given an opportunity to state their concerns in person and/or in writing to the committee during a scheduled meeting. He or she shall then leave the meeting, at which time the remainder committee members will discuss and provide their recommendations.